

# Street Vending Application

## Day of the Dead Celebration

All vendors are to be within a sponsored, designated 10' x 10'. Trailer or Food Truck Area

### Vending Fee:

Businesses **\$180.00**

Food Trucks **\$120.00**

Trailers **\$100.00**

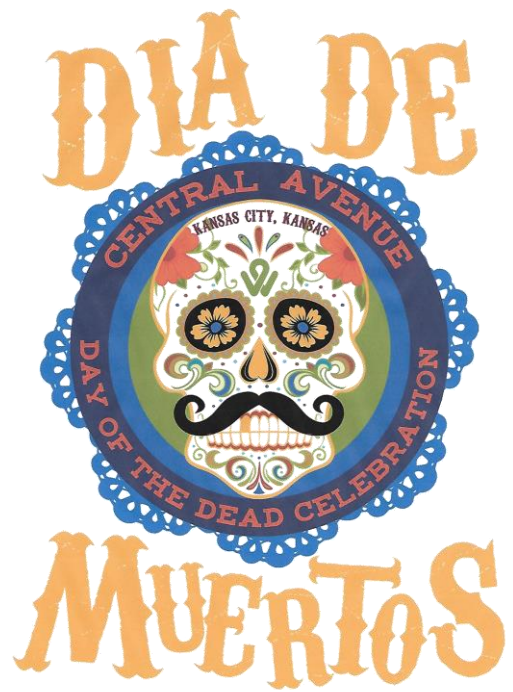
Tents **\$80.00**

Nonprofit **\$50.00**

Vendors are to supply their own tent, tables, seating as necessary - Please see Vendor Guidelines on back

**Vending 3:00pm to 9:00pm**

**Parade 6:00pm**



**Please print, providing complete information**

Organization's Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Alternate contact name/phone \_\_\_\_\_

Type of product/service(s) to be sold/displayed \_\_\_\_\_

Electrical use NOT Available (see guidelines; no plug-ins provided)

This Community Event is a fundraising production. You will be helping the delivery of all CABA's community programs for the following year.

**Please return this form with your fee payable to:**

**Central Avenue Betterment Association,  
1621 Central Ave. KCK 66102 or call 913.281.9222**



The Central Avenue Betterment Association, Inc. and the Unified Government of Kansas City, KS/Wyandotte County Parks & Recreation Department shall not be held responsible or liable for any property due to theft, damage by fire, water, accidents, acts of God and/or other causes of injuries. It is hereby understood and agreed that the above company and/or individual(s) shall not hold the officers, staff, members, agents, volunteers of the event organizer and/or sponsors liable for any loss of property, personal injury and/or claims caused by them or suffered during event. It is also hereby understood and agreed that the above product vendor and/or individual(s) **shall not sell alcoholic beverages/liquids of any kind during the event hours.**

I also have received a copy of and agree to the *Day of the Dead Vendor Guidelines*:

Printed name

Date

Signed name

## **Rules and guidelines for vendors**

For the purpose of managing a successful and coordinated event the Central Avenue Betterment Association (event coordinator) sets forth the following guidelines and rules pertaining to approved vendors, sponsored vending spaces and sponsored vehicle vendors who wish to participate in central Avenue's Day of the Dead Celebration (event, the event).

Vendors other than the business owners on the commercial corridor, are by invitation only and approved by Day of the Dead Celebration event coordinator.

**Sponsored Vending Spaces** - The Day of the Dead Celebration vending spaces on Central Avenue are created for and given to pre-approved and listed vendors only. The sponsored vending space made available to vendors will be approximately 10' X 10'ft and will be provided without a sponsored canopy (tent) tables, chairs nor will it have electrical power.

**Sponsored Vendors** - any individual, group, organization or business owner who is willing and accepted to vend any items at the event within assigned vending spaces. All vending activities shall take place within the sponsored vending space only. Vendors shall provide tables, seating and electricity as needed. The number of vendors shall not exceed the number of vending spaces permitted as of the day of the event. Other than the businesses on the commercial corridor, the Event Coordinator will approve vendors prior to listing on the approved vendors list. All vendors will conduct their business in conformance to establish local and state laws applicable to their business (occupation tax receipt, food service/health code requirements Etc.) and, if necessary. Show proof of prior to being placed on the event's Approved Vendor's list

**Sponsored Vehicle Vendors (SVVs)** - Day of the Dead Coordinator will host SVVs (commercially licensed vans, trucks, trailers). SVVs must conduct their business in conformance to establish local and state law applicable to their business (occupation tax receipt, Food Service/health code requirements Etc.) and show proof of such conformance. SVVs must restrict their activity at event to their assigned space and provide tables, seating, electricity or any accommodations as deemed necessary by the vendors offering.

**Noise Contamination** - CABA will limit noise level at each space. (event coordinator shall limit noise level at each vendor space).

**Event Production Donations** - All Sponsored Vendors and SVVs will cover donation fee according to the donation schedule, prior to the event taking place.

## **General rules and guidelines for vendors**

Vendors are to conform to all accepted business practices respecting The Day of the Dead Celebration event, sponsors, organizers, Unified Government and UG Parks and Recreation Department.

NO Alcohol Beverage sales will be allowed. At no time will Alcohol Beverage consumption be allowed on public spaces (parks, streets, community centers).

In the spirit of our Day of the Dead Celebration, vendors are required to fully participate in the event by:

- Promptly setting up and being ready to do business prior to opening event.
- Conducting sales with highest accepted customer service practices.
- Decorating vendor space and staffing members with appropriate décor/dress.
- Refraining from consumption of alcohol and other substances not allowed in public spaces (parks, streets, community centers & parking lots).

All materials, tables, seating, equipment and trash/refuse is the responsibility of the vendor and will be removed from assigned vendor space within one hour of the conclusion of the Day of the Dead Celebration event or upon request.

All vendor spaces and sponsored vehicle vendor spaces shall be totally vacated within one hour of the conclusion of the Day of the Dead Celebration event.

I have read and agree to follow the above Vendor Guidelines. In the event a violation of these Vendor Guidelines occurs I agree to immediately correct the violation or leave the premises without delay at the request of the event coordinator. I have received a copy of this agreement.